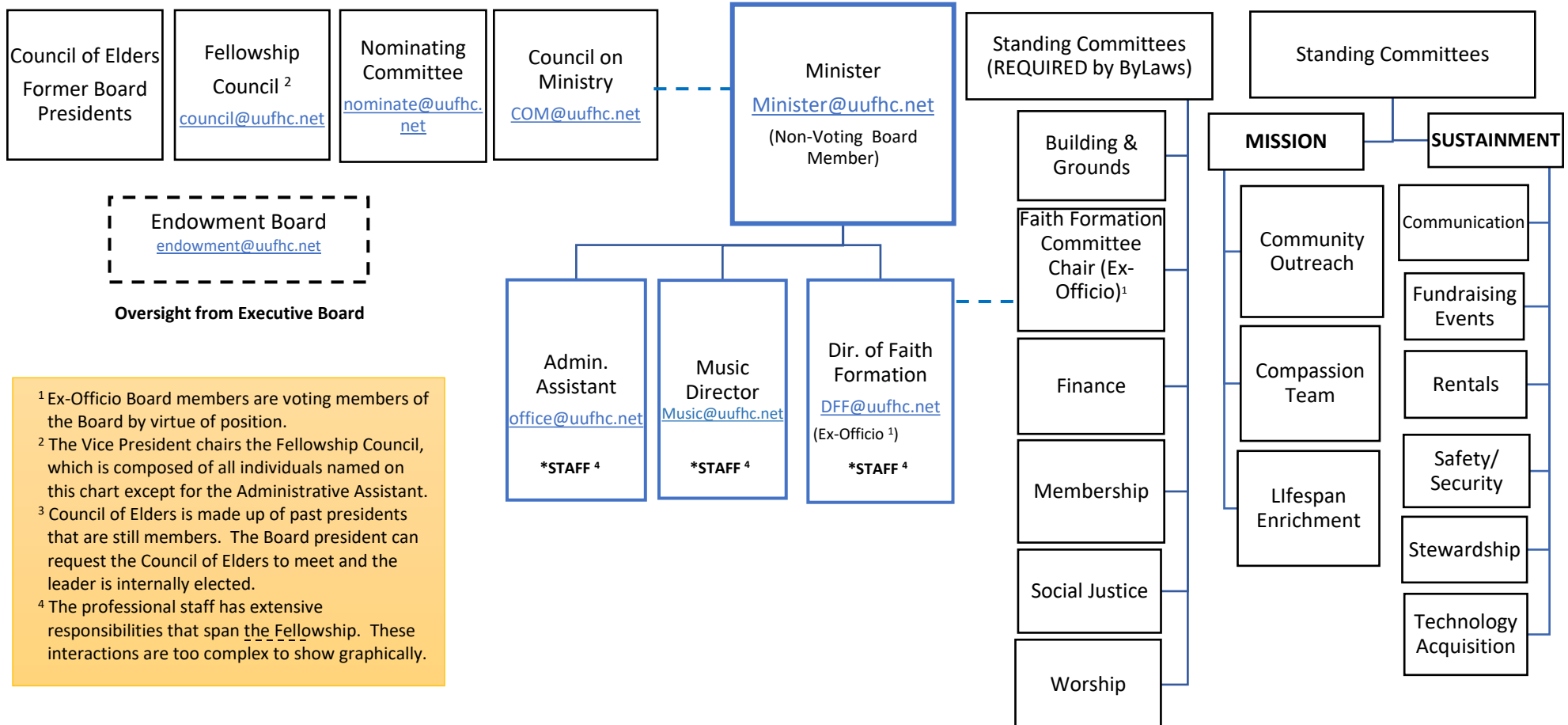


UUFHC ORGANIZATIONAL CHART – 2020-2021

Email entire board using -> board@uufhc.net

Unitarian Universalist Fellowship of Harford County Executive Board

President president@uufhc.net	Vice President vicepresident@uufhc.net	Recording Secretary recording@uufhc.net	Treasurer treasurer@uufhc.net	Corresponding Sec. corresponding@uufhc.net	Member at Large Member_at_large@uufhc.net	Member at Large Member_at_large@uufhc.net	Member at Large Member_at_large@uufhc.net
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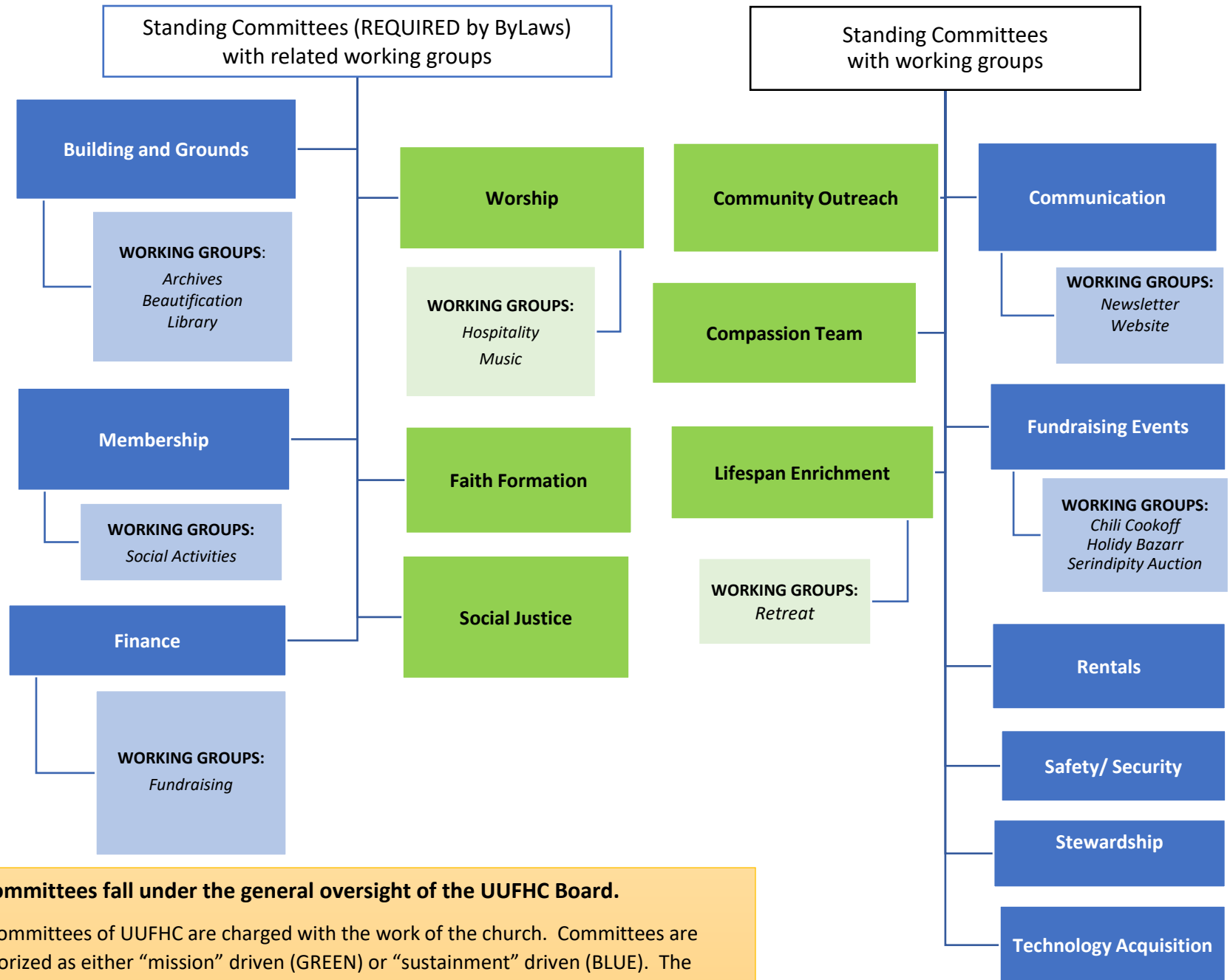
¹ Ex-Officio Board members are voting members of the Board by virtue of position.

² The Vice President chairs the Fellowship Council, which is composed of all individuals named on this chart except for the Administrative Assistant.

³ Council of Elders is made up of past presidents that are still members. The Board president can request the Council of Elders to meet and the leader is internally elected.

⁴ The professional staff has extensive responsibilities that span the Fellowship. These interactions are too complex to show graphically.

Committee Structure



All committees fall under the general oversight of the UUFHC Board.

The committees of UUFHC are charged with the work of the church. Committees are categorized as either “mission” driven (GREEN) or “sustainment” driven (BLUE). The work of the committees relies on the members of the Fellowship. All church activities, whether leadership or sustainment, ultimately support the mission work of the Unitarian Universalist Fellowship of Harford County

Current Representatives 2020-2021

Minister	Rev. Maria McCabe	minister@uufhc.net	
Board		board@uufhc.net	
President	Erica Fineman – Bertoli	president@uufhc.net	
Vice President	Mark Davis	vicepresident@uufhc.net	
Recording Secretary	Barbara Bowman	recording@uufhc.net	
Treasurer	Dick Calvert	treasurer@uufhc.net	
Corresponding Secretary	Will Knapton	corresponding@uufhc.net	
Member at Large (senior)	Shawna Brinkerhoff	Member_at_large@uufhc.net	
Member at Large (junior)	Ami Silberman	Member_at_large@uufhc.net	
Member at Large (newest)	Kathleen Mader	Member_at_large@uufhc.net	
Minister (Ex-Officio- Non-Voting)	Rev. Maria McCabe	minister@uufhc.net	
Dir. of Faith Formation (Ex-Officio)/ STAFF	Jenn Blosser	dff@uufhc.net	
Faith Formation Committee Chair (Ex-Officio)	Emily Whaley	dff_relations@uufhc.net	
Staff			
Dir. of Faith Formation (Ex-Officio)/ STAFF	Jenn Blosser	dff@uufhc.net	
Administrative Assistant	Karen Kurrle	office@uufhc.net	
Music Director	Brenna Kupferman	music@uufhc.net	
Church Councils (Required in Bylaws)			
Council	Chair(s)	Board Liaison	Official Email
Council of Elders	No Chair – All Past Presidents	Erica Bertoli	NO OFFICIAL EMAIL
Fellowship Council	Mark Davis (Chair is always Board V.P.)	N/A	council@uufhc.net
Nominating Committee	Hazel Hopkins, Rene Valare, Beth Wood-Riog	Erica Bertoli	nominate@uufhc.net
Council on Ministry	Nelson Fritts, Marla Posey Moss, Lisa Nickerson	Erica Bertoli	com@uufhc.net
Endowment Board	Rob Lieb	Dick Calvert	endowment@uufhc.net
Standing Committees (Required in Bylaws)			
Committee	Chair(s)	Board Liaison	Working Groups
Building and Grounds	Cindy Veidt	Barbara Bowman	Archives, Beautification, Library
Faith Formation (Ex-Officio Board Member)	Emily Whaley	N/A	
Finance	David Callan	Dick Calvert	Fundraising
Membership	Andy Whaley/ Sandy Gibbons	Will Knapton	Social Activities (non-fundraising)
Social Justice	Sue Knause	Ami Silberman	
Worship	Kim Roberts	Rev. Maria	Hospitality, Music
			worship@uufhc.net

Standing Committees (NOT required in Bylaws)				
Committee	Chair(s)	Board Liaison	Working Groups	Official Email
Communication	VACANT	Erica Bertoli	Newsletter, Website	NO OFFICIAL EMAIL
Community Outreach	Maureen North, Paul North	Kathleen Mader		outreach@uufhc.net
Compassion Team	Trisha Tatam-McQuate	Rev. Maria		laycare@uufhc.net
Fundraising Events	VACANT	Ami Silberman	Chili Cookoff, Holiday Bazaar, Serendipity Auction	NO OFFICIAL EMAIL
Lifespan Enrichment	VACANT	Rev. Maria	Retreat	minister@uufhc.net
Rentals	VACANT	Shawna Brinkerhoff		office@uufhc.net
Safety/Security	Jeff Mathews	Mark Davis		safety@uufhc.net
Stewardship	VACANT	Mark Davis		Stewardship@uufhc.net
Technology Acquisition	VACANT	Ami Silberman		technology@uufhc.net
Working Groups (Each works through a standing committee)				
Group	Lead(s)	Committee Assignment	Official Email	
Archives	VACANT	Building and Grounds	bldg-grnds@uufhc.net	
Beautification	Darlene Rothwell	Building and Grounds	aesthetics@uufhc.net	
Chili Cook-Off	VACANT	Fundraising Events	finance@uufhc.net	
Fundraising	VACANT	Finance	finance@uufhc.net	
Holiday Bazaar	VACANT	Fundraising Events	finance@uufhc.net	
Hospitality	VACANT	Worship	worship@uufhc.net	
Library	DJ Webster, Wolf Townsend, Cathy McSherry	Building and Grounds	bldg-grnds@uufhc.net	
Music	Brenna Kupferman	Worship	music@uufhc.net	
Newsletter	Kay Saucier	Communication	newsletter@uufhc.net	
Retreat	Beth Wood-Roig, Cindy Curry	Lifespan Enrichment	minister@uufhc.net	
Serendipity	VACANT	Fundraising Events	finance@uufhc.net	
Social Activities	VACANT	Membership	socialactivities@uufhc.net	
Website	Rick Saucier	Communication	webmaster@uufhc.net	

Task Forces/ Special Action Groups			
Committee	Chair(s)	Board Liaison	Purview
Multi-Platform Task Force	Emily Whaley/ Lisa Nickerson	Erica Bertoli/ Shawna Brinkerhoff	Looking at post-covid ministry in all forms to include returns to the physical space, creation/use of virtual spaces for ministry, safety and policy relating to COVID – 19. This committee will study this issue and make recommendations to the board for action. The board will review/approve all actions
Website	Ed Roberts	Erica Bertoli	Looking at the creation of a new webspace to serve as a ministry based rather than informational based website to support growth
Covenanting	TBD	Shawna Brinkerhoff	Working to facilitate the process of congregational covenanting

Board Committee Assignments and Roles

The following are the various ongoing committees/ working groups/ task forces etc. for the fellowship. Based on structure, each has a Board Liaison either directly engaged or associated through a standing committee. The board liaison will work directly with the committee chair to provide any support needed from the board, to assist in ensuring monthly reporting (as appropriate) and bringing any relevant information to the attention of the board.

Standing Committees (Required in Bylaws) - These are standing committees. Each has a designated board liaison who will act as a conduit between the committee's work and the board, to include financial needs and requests, and provide overall support from the UUFHC Leadership Team.				
Committee	Chair(s)	Board Liaison	Working Groups	Description
Building and Grounds	Cindy Veidt	Barbara Bowman	Archives, Beautification, Library	The building and grounds committee shall be responsible for the maintenance, repair, and improvement of the buildings and grounds on the property owned by the UUFHC.
Faith Formation Committee Chair (Ex-Officio Board Member)	Emily Whaley	N/A		The function of the Religious Education Committee (RE) is to work with the Director of Religious Education (DRE) to implement the RE program and all of its components at UUFHC
Finance	David Callan	Dick Calvert	Fundraising	The Finance Committee shall oversee all aspects of the financial health of the fellowship, including income, expenditures, investment and financial record keeping.
Membership	Andy Whaley/ Sandy Gibbons	Will Knapton	Social Activities (non-fundraising)	The Membership Committee shall ensure that visitors learn of the Fellowship principles and practices, encourage visitors to join the Fellowship, and help new members become actively responsible. To this end, they shall plan and conduct activities designed to provide appropriate welcome, information and invitation to participation in the work of the Fellowship.
Social Justice	Sue Knause	Ami Silberman		Investigates and appraises the Fellowship of social and environmental needs, determines in what capacity the Fellowship energies might best be used, and offers means of tacking action. The committee determines areas of Social Justice Interest based of Fellowship feedback.
Worship	Kimberly Roberts	Rev. Maria	Hospitality, Music	Will provide assistance for minister-led services and for services with guest speakers or presenters. The committee is responsible for planning and coordinating, in consultation with the minister, lay led services.

Standing Committees (NOT required in Bylaws) - These are standing committees with specialized duties and work that occurs throughout the church year. Each will have a designated board liaison who will act as a conduit between the committee's work and the board, to include financial needs and requests, and provide overall support from the UUFHC Leadership Team.

Committee	Chair(s)	Board Liaison	Working Groups	Description
Communication	VACANT	Erica Bertoli	Newsletter, Website	Strategic Communication Planning as well as the tactical communication activities to Include: Newsletter, Webmaster, and publicity – to increase the visibility of the UUFHC presence in the community at large
Community Outreach	Maureen North, Paul North	Kathleen Mader		The coordination and leadership of specific projects that serve identified community groups and causes such as homelessness, the sharing table, domestic violence and the annual Silent Witness event.
Compassion Team	Trisha Tatam-McQuate	Rev. Maria		The Compassion Team works with the minister in reaching out to all of the members and friends of the UUFHC community in a care giving role
Fundraising Events	Chili – VACANT Holiday Bazaar – VACANT Serendipity - VACANT	Ami Silberman	Chili Cookoff, Holiday Bazaar, Serendipity Auction	Fundraising Events functions in the day to day as three distinct working groups. However, due to the scope and complexity of the work of these groups, as well as their importance to the fellowship, the three relevant working groups need a single board liaison to work with each group lead and provide any support needed from the Board.
Lifespan Enrichment	VACANT	Rev. Maria	Retreat	This committee works with the minister in supporting lifespan learning activities such as the Retreat
Rentals	VACANT	Shawna Brinkerhoff		The purpose of the Rental Committee is to look at strategy and overall approach to various rental opportunities for the Fellowship
Safety/Security	Jeff Mathews	Mark Davis		The purpose of the Church Safety Committee is to advise the Board by developing a comprehensive safety plan, policies and procedures; an Emergency Flip Chart; building safety modifications/equipment proposals; periodic safety checks and drills; a worship safety presence; and on-going training to ensure that our congregation is safe and secure.

Stewardship	VACANT	Mark Davis		To work toward deepening the culture of giving, for and within UUFHC to support the Fellowship's activities and mission. To conduct the annual Stewardship Pledge Drive and obtain financial commitments from members and friends
Technology Acquisition	VACANT	Ami Silberman		To create a modern technological environment that improves the efficiency with which UUFHC achieves its goals by applying best practice technological solutions to enhance collaboration and foster the exchange of ideas among our Fellowship and with our external partners. This committee is focused on acquisition

Working Groups (Each works through a standing committee)			
Group	Lead(s)	Committee Assignment	Description
Archives	VACANT	Building and Grounds	To collect, arrange, and store safely the current, inactive and historical records of the Unitarian Universalist Fellowship of Harford County
Beautification	Darlene Rothwell	Building and Grounds	The Aesthetics committee works to maintain and improve the look and feel of our fellowship. We work with other committees to make changes to add to the beauty and efficiency of our church home.
Chili Cook-Off	VACANT	Fundraising Events	Gather members for a working group plan and execute the Chili Cook-off, in coordination with any other committees or groups as needed.
Fundraising	VACANT	Finance	The Fundraising Committee shall serve as an overall coordinating body for various ad-hoc fundraising activities during the year.
Holiday Bazaar	VACANT	Fundraising Events	Gather members for a working group plan and execute the Holiday Bazar, in coordination with any other committees or groups as needed.
Hospitality	VACANT	Worship	To ensure consistent provision of refreshments during regularly scheduled church activities (coffee hour and monthly potluck lunches)
Library	DJ Webster, Wolf Townsend, Cathy McSherry	Building and Grounds	Promote and maintain a lending library of suitable books on such topics as World Religions, Unitarian Universalism, Relationships, Life Issues, Spirituality, Politics and Religion. Encourage donations of such books.
Music	Brenna Kupferman	Worship	Music Committee - Working in concert with the worship committee and the Minister, the music committee facilitates the use of music within the sacred and secular activities of the Fellowship by providing coordination of musical resources to support the needs of worship as well as other official church functions.
Newsletter	Kay Saucier	Communication	This working group is responsible for the publication of the Newsletter.
Retreat	Beth Wood-Roig, Cindy Curry	Lifespan Enrichment	This Group supports planning and execution of various fellowship retreat activities
Serendipity Auction	VACANT	Fundraising Events	Gather members for a working group plan and execute the Serendipity Auction, in coordination with any other committees or groups as needed.
Social Activities	VACANT	Membership	To plan social activities for the Fellowship, to involve people of all ages and to actively initiate invitations to newcomers.
Website	Rick Saucier	Communication	This working group is responsible for the maintenance and content upkeep of the UUFHC Website.